

## Cameron County Bail Bond Board Application For Sole Proprietorship License

Date Application Prepared:	_____	Original or Renewal:	_____
Licensee:	_____	License No.:	_____
D/B/A	_____	Date License Approved:	_____

### Check List of Documents Required at Time of Submitting Application

- \_\_\_ 1. Original or renewal application and 12 copies.
- \_\_\_ 2. Two (2) passport photographs of Applicant/Licensee.
- \_\_\_ 3. Attach to the application a cashier's check, money order, or company check made payable to the Cameron County Bail Bond Board in the amount of \$500.00; and needs to be paid at the Cameron County Treasurer's office.
- \_\_\_ 4. Letters of recommendation must accompany application from at least (3) three reputable persons who have known the applicant for at least three years. Each letter shall recommend the applicant as having a reputation of honesty, truthfulness, fair dealing, competency and recommend the applicant be licensed.  
*Exhibit No. 1*
- \_\_\_ 5. Assumed name certificate, or certified copy properly filed with the Cameron County Clerk, listing all names of owners and principals.
- \_\_\_ 6. Submit copies of tax records, employee time sheets, and payroll stubs as documentary evidence that in the two years proceeding the date this license application is filed, you have:
  - \_\_\_ (A) Been continuously employed by a person licensed under §1704 of the Texas Occupations Code at least one year and for not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business.
  - \_\_\_ (B) Completed in person at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an institution of higher education accredited by the state.
- \_\_\_ 7. A statement listing any real estate owned by the applicant that the applicant intends to convey in trust to the Board to secure payment of any obligations incurred by the applicant in the Bonding Business if the license is granted. The following shall be included for each parcel listed.
  - \_\_\_ (A) A legal description equivalent to the description required to convey the property by general warranty deed;
  - \_\_\_ (B) Current statements from each taxing unit with power to assess or collect taxes against the property and indication that there are no outstanding tax liens against the property and indication the net value of the property according to the current appraisal made by a real estate appraiser who is a member in good standing of a nationally recognized professional appraiser society or trade organization that has an established code of ethics, educational, and professional certification program, accompanied by a statement from the applicant agreeing to keep all taxes paid on the property while it remains in trust;

- \_\_\_(C) A statement from the applicant that he/she will not further encumber the property after conveying it in trust to the Cameron County Bail Bond Board, without notifying and obtaining the permission from the Board:
- \_\_\_(D) An agreement to insure and keep current the insurance on any improvements o the property against any damage or destruction while the property remains in trust, in the full amount of the value claimed for the improvements.
- \_\_\_(E) A statement indicating whether the applicant is married, and if so, a sworn statement from the spouse agreeing to transfer to the board, as a part of the trust, any right, title, or interest that the spouse may have in the property; and, the spouse must execute the deeds of trust to any community property placed in the security deposit required under this section;

\_\_\_ 8.

Property Deed:

- a) Execute in trust to the Board deeds to the property listed by the applicant under Subdivision (4) of Subsection (a) Section 6 of the Bail Bond Act, which property shall be valued in the amount indicated on an appraiser society of trade organization that has an established code of ethics, educational program, and professional certification program, but in no event less than \$50,000.00 valuation. The condition of the trust shall be that the property may be sold to satisfy any final judgment forfeiture that may be made in bonds on which the licensee is surety after sufficient notice.
- b) Mortgage Title policy in favor of Cameron County.

\_\_\_ 9.

A statement indicating the amount of at least \$50,000.00, consisting of any of the following: Certificates of Deposit, Cashier's Check, and Real Property for which the applicant intends to place in deposit with the County Treasurer to secure payment of any obligations incurred by the applicant in the bonding business, if license is granted.

\_\_\_ 10.

A signed and notarized Affidavit declaring the truthfulness and correctness of application.  
*Exhibit No. 2*

\_\_\_ 11.

A signed and notarized Affidavit promising to advise the Board of any bonds written in any jurisdiction outside of Cameron County.  
*Exhibit No. 3*

\_\_\_ 12.

A signed and notarized Affidavit declaring that the applicant has read and fully understands all rules, regulations of the Bail Bond Act and the policies of the Bail Bond Board.  
*Exhibit No. 4*

\_\_\_ 13.

Receipt from [Identogo.com](http://Identogo.com) provided that the applicant is already scheduled or has processed fingerprints. (Texas Government Code 552.023)

\_\_\_ 14.

Supervisor's affidavit of apprenticeship  
*Exhibit No. 6*

\_\_\_ 15.

Applicant's statement of apprenticeship  
*Exhibit No. 7*

\_\_\_ 16.

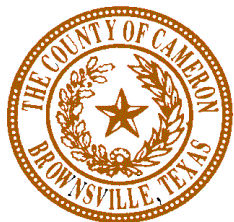
Certificate of No Outstanding Final Judgments  
*Exhibit No. 8*

\_\_\_ 17.

A sworn Financial Statement by the applicants.

\_\_\_ 18.

A certificate of the County Tax Assessor indicating the property listed is rendered in your name.



## CAMERON COUNTY BAIL BOND BOARD APPLICATION FOR "SOLE PROPRIETORSHIP" LICENSE

*Do not write in this space for Office Use Only*

License No.	Date Received:
Original or Renewal:	Date Issued:
Expires:	

<b>1</b>	Name of Applicant	Place of Birth	Texas Driver's Lic. Or Texas ID No.
	Home Address:	City, State, Zip Code	Home Phone No.
	Business Address	Office Phone No.	

<b>2</b>	D/B/A or name under which the Bonding Company Business will be conducted:		Date D/B/A was filed
	Bail Bond Office Address	City, State, Zip Code	Bail Bond Office Phone No.
	Will any other Business be conducted on the same premises as the Bail Bond Business? <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES" please provide the following information: Name and Nature of Business? <hr/> <hr/> <hr/>		

<b>3</b>	Have you ever been directly or indirectly connected with any Bail Bond business, either licensed or unlicensed, in Texas or elsewhere, in the capacity individual owner, partner, member, officer, director, or employee? <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES" furnish dates, names of organizations, addresses, types of businesses and nature of your connection. <hr/> <hr/> <hr/>
----------	---

<b>4</b>	Have you ever been directly or indirectly connected with any organization, in Texas or elsewhere, which had its application for license refused in any Federal, State or Municipal authority, or which withdrew such application to avoid a refusal, or which withdrew such application by request, or which had its license or registration suspended, cancelled or revoked by such authority? <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES" provide details. <hr/> <hr/> <hr/>
----------	---

5	Have you ever been convicted of a felony or misdemeanor? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> If <b>"YES"</b> , explain, giving full details, jurisdiction, state, county, court, charge, date of offense and final disposition. <hr/> <hr/> <hr/>
---	---

6	Have you ever been denied or refused a bail bond license? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> Have you ever had a bail bond license suspended or revoked? If <b>"YES"</b> , give county, date and reason? <hr/> <hr/> <hr/>
---	---

7	Have you ever been had a bail bond license suspended or revoked by any Bail Bond Board in Texas? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> If <b>"YES"</b> , give county, date, and reason. <hr/> <hr/> <hr/>
---	---

8	Have you ever worked for, owned or had a financial interest in a Bail Bonding Company? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> If <b>"YES"</b> , give the name, location and date. <hr/> <hr/> <hr/>
---	--

9	Are you involved in any civil litigation (other than Bail Bond Forfeiture) at this time? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> If <b>"YES"</b> give the dates of the filing of such suit(s) and briefly describe the nature of such litigation? <hr/> <hr/> <hr/>
---	---

10	Have you ever been, or has any organization with which you were associated as an officer, partner, owner, employee or otherwise, been involved in any voluntary or involuntary bankruptcy, receivership, or insolvency proceedings? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> If <b>"YES"</b> please provide details. <hr/> <hr/> <hr/>
----	---

11	List all personnel employed for the purpose of this license application. Give their name, address, and a Driver's License or Texas I.D. Number			
	Last Name	First Name	Texas Driver's Lic. Or Texas ID No.	
	Address	City	State	Zip Code
	Last Name	First Name	Texas Driver's Lic. Or Texas ID No.	
	Address	City	State	Zip Code
	Last Name	First Name	Texas Driver's Lic. Or Texas ID No.	
	Address	City	State	Zip Code
	Last Name	First Name	Texas Driver's Lic. Or Texas ID No.	
Address	City	State	Zip Code	

12	Have you or any of your employees or agents ever entered a plea of guilty or nolo contendere to, or been convicted of a criminal offense in this state, or any other state, or by the Federal Government other than a traffic violation? <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES" please provide details.
	_____
	_____
	_____

13	List each County in which the applicant currently has a Bail Bond License:
	_____
	_____
	_____

14	Cash on hand in Banks, Savings & Loans, etc., on the first day of the month in which this application is made:					
	Name of Institution	Address of Institution	Type of Account	Names of persons authorized to make withdrawals	Pledged Yes/No	Cash Balance in Acct.
	I have no other cash on hand, in Banks, Savings & Loan Association or other institutions than those listed above.					

15	Life Insurance				
	Name of person insured	Name of Insurance Company	Address of Insurance Company	Policy Number	Name of Beneficiary
	Face Amount of Policy	Cash Value	Total Loans against Policy	Amount of Yearly Deductions	Is Policy Assigned?

16	List of Stocks and Bonds owned by Applicant:						
	No. of Shares	Name of Issuing Company	Cost per Share	Market Value Per Share	Total Value	Present Rate	Dividends
	Registered in the Name of:		Pledged Yes/No	If pledged, To whom or for what			

17	Other assets not exempt from forced sale:						
	No. of Shares	Name of Issuing Company	Cost per Share	Market Value Per Share	Total Value	Present Rate	Dividends

18	Has the Applicant been a party to any contract, or any other agreement, whereby it granted an option to anyone to purchase any or all the assets? <input type="checkbox"/>
	<b>YES</b> <input type="checkbox"/> <b>NO</b> If "YES" please provide details.
	_____
	_____

19	Liabilities (except as shown as encumbrance on property)	
		\$
		\$
		\$
I have no other liabilities other than those listed above.		

20	Does the Applicant have any contractual agreement, either directly or indirectly, either written or oral financial or otherwise, with any person(s) licensed to practice law in the State of Texas or with any relative of said person? <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES" please provide details.
	_____
	_____
	_____

21	List all bail bond final judgments, actual or potential by license's numbers that this Company has outstanding in the <b>state of Texas</b> : Give information in				
	Court	Case Number	Defendants Name	Judgment Date	Liability
	Total number of outstanding final		Total amount of outstanding final		

22	Have you ever been denied or refused a license to act as bondsman in this or any other county in the last twelve months? If "YES" give date, place and reason. YES _____ NO _____
	_____
	_____
	_____

23	Real Estate owned by me exempt from forced sale:				
	Legal Description Volume and Page	Address	Purchase Price	Present Market Value	Encumbrance
	Not Exempt from forced Sale:				
	Legal Description Volume and Page	Address	Purchase Price	Present Market Value	Encumbrance

For the reason of receiving a bail bond identification card, I certify that there are no misrepresentations, omissions or falsifications in the foregoing statements and answers, and that all entries made by my above are true, complete and correct. I do hereby request, and Authorize, this department, any person or persons, each former employer, or any firm or corporation referred to in this application, to give any information or answer all questions asked concerning my ability, work or moral character in connection with this application. I hereby agree and consent that in the event that this application is found to contain any false statement, omission of material information or misrepresentation of any kind, this application may be disapproved without the showing of further cause and without hearing.

Date: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Typed Name \_\_\_\_\_

**LETTER OF REFERENCE**

Date: \_\_\_\_\_

To the Cameron County Bail Bond Board Members:

I \_\_\_\_\_ have known \_\_\_\_\_ for at least  
(Recommender) printed name (Applicant)

three years. During this time, I have known \_\_\_\_\_ as having a  
(Applicant)

reputation of honesty, truthfulness, fair dealing, and competency.

I \_\_\_\_\_ recommend that the application for a Bail Bond License be  
(Recommender) printed name

approved for \_\_\_\_\_.  
(Applicant)

**STATEMENT OF FACT**

I, \_\_\_\_\_ attest that I am not a relative, nor will I have any interest in  
(Recommender) printed name

the applicant's Bail Bond business.

\_\_\_\_\_  
Recommender's signature name

\_\_\_\_\_  
Recommender's printed address

\_\_\_\_\_  
City, State, Zip Code

Sworn and Subscribed to before me this the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 20\_\_\_\_\_, by,  
\_\_\_\_\_  
recommender.

Witness my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission Expires: \_\_\_\_\_



**LETTER OF REFERENCE**

Date: \_\_\_\_\_

To the Cameron County Bail Bond Board Members:

I \_\_\_\_\_ have known \_\_\_\_\_ for at least  
(Recommender) printed name (Applicant)

three years. During this time, I have known \_\_\_\_\_ as having a  
(Applicant)

reputation of honesty, truthfulness, fair dealing, and competency.

I \_\_\_\_\_ recommend that the application for a Bail Bond License be  
(Recommender) printed name

approved for \_\_\_\_\_.  
(Applicant)

**STATEMENT OF FACT**

I, \_\_\_\_\_ attest that I am not a relative, nor will I have any interest in  
(Recommender) printed name

the applicant's Bail Bond business.

\_\_\_\_\_  
Recommender's signature name

\_\_\_\_\_  
Recommender's printed address

\_\_\_\_\_  
City, State, Zip Code

Sworn and Subscribed to before me this the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 20\_\_\_\_\_, by,  
\_\_\_\_\_ recommender.

Witness my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

My Commission Expires: \_\_\_\_\_

**LETTER OF REFERENCE**

Date: \_\_\_\_\_

To the Cameron County Bail Bond Board Members:

I \_\_\_\_\_ have known \_\_\_\_\_ for at least  
(Recommender) printed name (Applicant)

three years. During this time, I have known \_\_\_\_\_ as having a  
(Applicant)

reputation of honesty, truthfulness, fair dealing, and competency.

I \_\_\_\_\_ recommend that the application for a Bail Bond License be  
(Recommender) printed name

approved for \_\_\_\_\_.  
(Applicant)

**STATEMENT OF FACT**

I, \_\_\_\_\_ attest that I am not a relative, nor will I have any interest in  
(Recommender) printed name

the applicant's Bail Bond business.

\_\_\_\_\_  
Recommender's signature name

\_\_\_\_\_  
Recommender's printed address

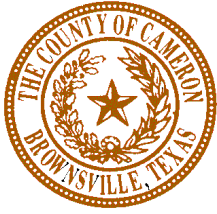
\_\_\_\_\_  
City, State, Zip Code

Sworn and Subscribed to before me this the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 20\_\_\_\_\_, by,  
\_\_\_\_\_ recommender.

Witness my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

My Commission Expires: \_\_\_\_\_



# Cameron County Bail Bond AFFIDAVIT

IN WITNESS WHEREOF the applicant herein named has caused the foregoing application to be executed, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and acknowledges that all statements and supporting schedules made therein are for the purpose of inducing the Cameron County Bail Bond Board to grant said application and that all statements herein contained are true.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

State of Texas

County of Cameron

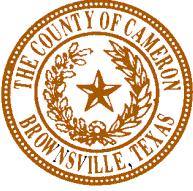
The person(s) whose signature(s) appear(s) above, personally appeared before the undersigned, a Notary Public in and for the above named County and State, the day and date stated above, and acknowledged the execution of the set forth, that they are duly authorized to execute the foregoing instrument, and that the statements and representations therein contained are true to the best of their knowledge and belief.

Seal:

\_\_\_\_\_  
Notary Public in and for  
Cameron, County  
State of Texas

Upon notice from the Cameron County Bail Bond Board that this application has been tentatively approved, the applicant shall:

- 1) Deposit with the Cameron County Treasurer, a Certificate of Deposit or a Cashier's check made payable to the Cameron County Treasurer, in the amount of at least \$50,000.00;
- 2) Or execute in trust to the Cameron County Treasurer, a deed to non-exempt real property of the value of not less than \$50,000.00, the condition of the trust being that the property may be sold to satisfy any forfeitures made in bonds executed by the applicant after such notice and upon such conditions as are provided in the Bail Bond Reform Act.



AFFIDAVIT OF PROMISE TO ADVISE BOARD OF ANY BONDS WRITTEN  
OUTSIDE OF CAMERON COUNTY

I, \_\_\_\_\_, as applicant hereby declare that I will advise the Bail Bond Board Administrator of any bond that I write in any jurisdiction outside of Cameron County, and that bonds written outside of Cameron County shall be subtracted from my bail bond security. It will be my responsibility to provide documentation to the Bail Bond Board Administrator when an out of County case has been dismissed. At that time, the bond amount will be added back to my bail bond security.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Typed Name

Sworn and Subscribed to before me this the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_, by  
\_\_\_\_\_, applicant.

Witness my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission Expires:\_\_\_\_\_

I, \_\_\_\_\_, as applicant hereby declare that I have read and fully understand the Bail Bond Act and Policies of the Cameron County Bail Bond Board.

I understand that each such rule, regulation and policy is a condition that I must follow while I am engaging in the Bail Bond business in Cameron County, Texas.

Further, I hereby agree and acknowledge that any violation of any of these rules, regulations and policies will constitute sufficient evidence of insolvency to call for the refusal to accept any further bonds until additional proof of solvency, satisfactory to the Sheriff of Cameron County is made.

\_\_\_\_\_  
Applicant

Sworn and Subscribed to before me this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_.  
\_\_\_\_\_, Applicant

Witness my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission Expires: \_\_\_\_\_

THE STATE OF TEXAS       §  
COUNTY OF CAMERON       §

**CAMERON COUNTY BAIL BOND BOARD LICENSING PROCEDURES**

**SUPERVISOR'S AFFIDAVIT OF APPRENTICESHIP**

My name is \_\_\_\_\_, and I am authorized and competent to make this affidavit. I am a licensed surety in the County of \_\_\_\_\_, Texas. In the two (2) years preceding his/her application, I have supervised \_\_\_\_\_ whom I have employed continuously for one (1) year. He/She has worked not less than 30 hours per week, excluding annual leave, and had performed duties that encompass all phases of the bonding business.

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public, State of Texas  
My commission expires: \_\_\_\_\_

**STATEMENT OF APPRENTICESHIP**

1. In the two (2) years preceding this application, I have had at least one year of continuous employment in the bail bond business under the supervision of a licensed surety for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business.

Dates of continuous work experience:

---

A. Name, address, and telephone number of company where experience was obtained:

---

B. Name, address, and telephone number of supervisor where experience was obtained:

---

The State of Texas §  
County of Cameron §

\_\_\_\_\_, being duly sworn, deposes, and says: The foregoing statement is a full and complete statement of my apprenticeship. This statement is true and correct and is within my personal knowledge.

Subscribed and sworn to, before me, in this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

My commission expires: \_\_\_\_\_

**CERTIFICATE OF NO OUTSTANDING FINAL JUDGMENTS**

This is to certify that neither that Applicant nor the agent have final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from any bond executed by the Agent as surety or an agent for a surety in any of the counties of the State of Texas.

\_\_\_\_\_  
Affiant's Signature

The State of Texas §  
County of Cameron §

\_\_\_\_\_, being duly sworn, deposes and says: The foregoing certification on no outstanding final judgments, marked Exhibit "8" is true and correct and is within my personal knowledge.

Subscribed and sworn to, before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

My commission expires: \_\_\_\_\_