

COUNTY OF CAMERON



EMPLOYMENT OPPORTUNITY CIVIL SERVICE

DATE: January 25 2019
DEADLINE: February 14, 2019

- POSITION:** DEPUTY CONSTABLE
- JOB LOCATION:** Cameron County Constable Precinct No. 2
(835 E. Levee St., Brownsville, TX)
- PAY PLAN:** 115 - \$ 35,827.00 per year
- QUALIFICATIONS:** High School Diploma or its equivalent (General Educational Development certificate); Two (2) years of investigative experience preferred. Must have a Basic Peace Officer Certification from the Texas Commission of Law Enforcement. Good working knowledge of Texas Penal Code, Traffic Code, Family Law and Juvenile Law. Good working knowledge of proper application of grammar skills, and ability to communicate effectively, both verbally and in writing in English language. Ability to work independent of direct, daily supervision. Ability to analyze problems and develop solutions, ability to understand state and federal laws, rules and regulations as they apply to employee benefits program; Good working knowledge in the operation of a personal computer, typewriter, and basic office equipment. Working knowledge of laws pertaining to civil procedures. Skills in the use of firearms and security devices. Must have a valid Texas Motor Vehicle Operator's License and an acceptable driving record; Must have a Birth Certificate and a Social Security Number. Works rotating shifts, weekends and holidays.
- DESCRIPTION OF DUTIES:** This is a responsible non-supervisory position. Duties are to protect life and property. Duties will also include the serving of civil court papers, warrants of arrest and maintaining office records. Rural area patrol and assist local municipalities. Performs other duties as assigned. This position is subject to a one (1) year probationary period prior to Civil Service eligibility; Must submit to Civil Service Law Enforcement Exam.
- BENEFITS:** Cameron County Offers Excellent Fringe Benefits, Including: Health and Life Insurance Protection, Sick and Annual Leave, Retirement System and Paid Holidays. Cameron County has a mandatory direct deposit payroll program.
- HOW TO APPLY:** Cameron County
Human Resources/Civil Service/Safety Risk Dept.
1100 E. Monroe St. Suite 118
Brownsville, TX 78520

AA/EEO/MFD EMPLOYER



HUMAN RESOURCES/CIVIL SERVICE/SAFETY RISK DEPARTMENT

COUNTY COURTHOUSE
PHN: (956) 544-0827
FAX: (956) 550-1373

1100 E. MONROE ST. SUITE 118
BROWNSVILLE, TEXAS
78520

ATTN. APPLICANTS DOCUMENTS NEEDED FOR DEPUTY CONSTABLE

- APPLICATION
- COPY OF BIRTH CERTIFICATE
- COPY OF TEXAS DRIVER'S LICENSE
- COPY OF SOCIAL SECURITY CARD
- COPY OF HIGH SCHOOL DIPLOMA/GED/TRANSCRIPTS
- COPY OF TCOLE PEACE OFFICER EXAM RESULTS OR LICENSE

CIVIL SERVICE EXAMS FOR THESE POSITIONS TO BE HELD:

**BY APPOINTMENT ONLY, AFTER SUBMISSION OF
APPLICATION AND DOCUMENTS**

MONDAYS, WEDNESDAYS, AND FRIDAYS 8:15AM & 1:15PM

IT IS YOUR RESPONSIBILITY TO GET SCHEDULED

****NO CELL PHONES OR PERSONAL BELONGINGS IN TESTING ROOM****