



AURORA DE LA GARZA
CAMERON COUNTY DISTRICT CLERK
974 East Harrison Street - Brownsville, Texas 78520
Office (956) 544-0838 Fax (956) 544-0841

COVER LETTER-REQUEST

DATE: _____

DISTRICT CLERK:

RE: CAUSE NO. _____

_____ **VS.** _____

Enclosed for filing, please find the following:

- Plaintiff's Original Petition.** Plaintiff's _____ **Amended Petition.**
- Defendant's Original Answer.** Defendant's _____ **Amended Answer.**
- Our firm check in the amount of \$** _____ **for court costs.**
- Motion** _____.
- Order** _____.
- Judgment** _____.
- Decree of Divorce** _____.
- Jury Fee Request and deposit of \$** _____.
- Other** _____.

Please indicate your request below:

- Request for Issuance of Writ of Withholding to Employer - \$35.00 fee paid**
- By:** _____.
- Prepare an Abstract of Judgment - \$8.00 fee paid by** _____.
- Prepare Writ of Execution - \$8.00 fee paid** _____.
- Prepare Order of Sale - \$8.00 fee paid** _____.
- Prepare Citation and return for out-of county service.**
- Prepare Citation and have Defendant(s) served by Sheriff's Office.**
- Prepare Citation by Certified Mail, Return Receipt Requested.**
- Prepare Citation and serve Defendant(s) by Civil Process server** _____.
- File among papers in the above styled and numbered cause.**
- Other** _____.

Signature _____

Attorney Party in the case Other

Print Name: _____

Received by: Deputy District Clerk
Ck# _____ **Cash** _____