

CAMERON COUNTY BAIL BOND BOARD RULES AND REGULATIONS

Approved by the Board on February 24, 1982
Approved and amended by the Board on June 14, 2007
Approved as amended by the Board on April 9, 2010
Approved as amended by the Board on January 15, 2016

Pursuant to the provisions of Chapter 1704 of the Texas Occupations Code effective September 1, 1999, and all amendments thereto, hereinafter referred to as “the Act”, which Act is adopted in its entirety for all procedures and purposes set out therein, the following rules and regulations are established to govern the setting and taking of bail bonds in Cameron County, Texas, and to regulate persons involved in bail bond business in said county and state.

MEETINGS AND ORGANIZATION OF BOARD

1. This Board shall be known as “The Cameron County Bail Bond Board,” or herein, as the “Board.”
2. This Board shall meet for its Regular Meeting on the second Friday of each month, or the first business day thereafter if such day falls on an official holiday. This Board may also meet for a Special Meeting on call from the Chairman or any three Board members in writing upon 72 hour notice.
3. Meetings shall be held at 1:30 p.m. on the designated date unless on call there of specify otherwise.
4. Meetings shall be held at the Cameron County Commissioner’s Courtroom located on the second floor of the Oscar C. Dancy Building, 1100 E. Monroe, Brownsville, TX, unless the call thereof shall specify otherwise.
5. All Agenda items must be received by the Bail Bond Board Administrator no later than one week prior to posting for its Regular Meeting.

6. The order of business of each public monthly meeting shall be as follows:
 - (1) Call to Order;
 - (2) Roll Call of Members in Attendance;
 - (3) Pledge;
 - (4) Public Comments (limited to 5 minutes only)
 - (5) Approval of Minutes from the previous meeting;
 - (6) Individual Reports;
 - (7) Discussion and Action Items;
 - (8) Old Business;
 - (9) New Business;
 - (10) Adjournment.

7. All notices shall be recorded and posted at the County Clerk's Office bulletin board on the second floor of the Cameron County Administrative Building, 964 E. Harrison, Brownsville, Texas.

8. As required by Section 1704.104 of the Texas Occupations Code, notice of the actions taken by the Board at any meeting shall be posted by County Clerk's office bulletin board on the second floor of the Administrative Building, 964 E. Harrison, Brownsville, TX, for ten (10) days before any such action shall take effect.

BOARD COMPOSITION AND ELECTION OF OFFICERS

- A. The board shall be composed of the following persons:
- (1) The sheriff or a designee from the sheriff's office who must be the sheriff's administrator or a deputy sheriff of the rank of at least sergeant;
 - (2) A district judge of the county having jurisdiction over criminal matters and designated by the presiding judge of the administrative judicial district or a designee of the district judge who is approved by the presiding judge.
 - (3) The county judge, a member of the commissioners' court designated by the county judge, or a designee approved by the commissioners' court;
 - (4) A judge of a county court or county court at law in the county having jurisdiction over criminal matters and designated by the commissioners' court or a designee of the judge who is approved by the commissioners' court;
 - (5) The district attorney or an assistant district attorney designated by the district attorney.
 - (6) A licensed bail bond surety or agent for a corporate surety in the county elected under Section 1704.0535, or a bail bond surety or agent for a corporate surety licensed in the county who is designated by the elected surety or agent;
 - (7) A justice of the peace;
 - (8) The district clerk or the clerk's designee;
 - (9) The county clerk or the clerk's designee, if the county clerk has the responsibility over criminal matters;
 - (10) If appointed the board, the presiding judge of a municipal court in the county;
 - (11) If the municipality designates a presiding judge in the municipal court system, the presiding judge or a municipal judge from the system designated by the presiding judge;
 - (12) The county treasurer or the treasurer's designee, if appointed by the commissioners' court in a county that does not have a county treasurer, the person designated by the county commissioners' court to perform the duties of the county treasurer; and
 - (13) A criminal defense attorney practicing in the county and elected by other attorneys whose principal places of the business are located in the county and who are not legally prohibited from representing criminal defendants or the designee of the criminal defense attorney.

- B. Annually, at the Regular January Board meeting, the Board shall nominate and choose from its members by majority vote to serve as Chairman, Vice-chairman, and Secretary until the next such annual election unless any of these members disqualified to act in such capacity before the next such annual election. No board member may hold more than one of these three positions at any one time.

- C. In the event of the Chairman's absence from any meeting, the Vice-Chairman shall act as presiding officer. In the event of the Chairman's absence and the Vice-chairman's absence from any meeting, the Secretary shall act as presiding officer.

- D. In the event that the Chairman, Vice-Chairman, or Secretary is disqualified for any reason before the end of his/her term, at the next regular meeting the Board shall nominate and choose from its members by majority vote a new Chairman, Vice-Chairman or Secretary.

- E. With respect to all elections described herein, in the event no member received a majority vote of the cast on the first vote, a second vote shall be taken restricted to the two persons receiving the most votes on the first vote.

- F. The District Attorney or an Assistant District Attorney designated by the District Attorney shall be general counsel for the board.

- G. The Bail Bond Administrator of Cameron County shall be responsible for supervising the receipt of applications; preparation of agendas; the transcripts of proceedings; the maintenance of records and minutes of meeting; publication or postings or notices; and general office affairs not otherwise specifically assigned by these rules and regulations.

- H. Pursuant to **Section 1704.053 and 1704.0535 of the Occupations Code Election of the Bail Bond Surety Board Member**; the Cameron County Bail Bond Board shall hold nominations at its' November Regular Meeting and conduct a secret ballot election on the First Tuesday in December. Bail Bond Sureties and designated agents for corporate sureties licensed in Cameron County, shall elect a licensed Bail Bond Surety Representative to the Cameron County Bail Bond Board.
- a. The Bail Bond Administration office shall maintain a ballot box (between 9:00 a.m. and 4:30 p.m.) on Election Day. Each qualified bail bond surety or agent of a corporate surety will be asked to vote for one representative on the ballot. The votes will be counted and announced in December's Regular Meeting.
 - b. Each Bail Bond Surety or agent for a corporate surety shall vote in person during the above hours only on Election Day. A proxy vote will be allowed accompanied by a Notarized letter casting the vote.
 - c. The Bail Bond Surety or agent of a corporation receiving a majority of the votes will be the certified winner of the election and will be a member to the Cameron County Bail Bond Board for a one (1) year period. If no single candidate receives a majority of the votes casted a run-off election will be conducted the following Tuesday of the Meeting under the same format and procedures.
 - d. The Bail Bond Surety or agent of a corporate surety that is elected as the Representative shall select a designee in writing to serve at the meetings that the Representative is unable to attend. The Representative shall inform the Bail Bond Administration office in writing of their selected designee within 10 days after being elected. Should the Representative become unable to complete their elected term, the designee shall serve until the Cameron County Bail Bond Board can call a Special Election to elect a licensed surety to finish the unexpired term.

All proceedings not governed by specific statutory provision or rule this Board shall be conducted in accordance with Roberts Rules of Order and the presiding officer shall be ex-officio Parliamentarian.

LICENSING REGULATIONS

1. A new application for a Bondsman's License shall be on the form adopted by this Board and provided by the Cameron County Bail Bond Administrator. The form of this Bondsman's License may be modified by the Board from time to time as deemed necessary by the Board.

2. Where a schedule or an appendix is required in connection with an application, same shall be firmly affixed to the application and included within the oath as if set fourth in the body of the application.

3. An applicant shall submit an original and twelve copies of his/her application to the Bail Bond Administration office, along with a non-refundable application fee then in effect;

| | |
|-----------------|---------------------------------------|
| \$500.00 | Corporate Surety License |
| \$500.00 | Sole proprietor Surety License |
| \$35.00 | Employee Agent License |

4. Application Eligibility and Requirements:
 - A. Where any individual proposes to act for a firm or corporation, a separate application must be submitted for each such individual.
 - B. Where an applicant proposes to do business under an assumed name, proof shall be submitted showing registration of said name with County Clerk of Cameron County.
 - C. Each application shall be submitted in the name of the person seeking the license provided that corporation must comply with the requirements of Section 1704.154 and subsequent amendments.
 - D. Applications must be submitted thirty-one (31) days prior to placement in the agenda for consideration.

- E. To be eligible for license under Chapter 1704 of the Texas Occupations Code, an applicant, including an agent designated by a corporation in an application, must:
- (1) be a resident of this state and a citizen of the United States;
 - (2) be at least 18 years of age;
 - (3) possess the financial resources required to comply with Sections 1704.160, unless the applicant is acting only as a designated agent for a corporation holding a license under this chapter; and
 - (4) submit documentary evidence that, in the two years preceding the a license application is filed, the individual:
 - (a) has been continuously employed by a person licensed under this chapter for at least 1 year and for not less that 30 hours a week, excluding annual leave, and has performed duties that encompass all phases of the bonding business; and
 - (b) completed in person at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that offered by an accredited institution of higher education in the state.
- F. To be eligible for a license under Chapter 1704 of the Texas Occupations Code, a corporation must be:
- (a) chartered or admitted to do business in this state; and
 - (b) qualified to write fidelity, guaranty, and surety bonds under the Insurance Code.
- G. Sections E (4) (a) and E (4) (b) above do not apply to an application for or the issuance of an original license to an individual who applies to operate the bail bond business of a license holder who has died if the individual is related to the decedent within the first degree by consanguinity or is the decedent's surviving spouse.

H. To be eligible for a license under these rules and regulations, and under Chapter 1704.152(a) of the Texas Occupations Code, applicants (except for those applicants exempted under F above) shall submit the following information with their application to the Bail Bond Administrator to satisfy the “documentary evidence” requirement for licensing proving the applicant in the two years preceding the date of the application is filed has been continuously employed in the bail bond business by a person licensed under this chapter for at least one year and for not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business; and completed in person at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an accredited institution of higher education in the state:

- (a) Tax Records;
- (b) Copies of employee time sheets;
- (c) Payroll Stubs;
- (d) Employer affidavit(s). The form of this affidavit shall be form adopted by this Board and set forth as Appendix B to these rules and regulations. The form of this affidavit may be modified by the Board from time to time as deemed necessary by the Board;
- (e) Applicant affidavit. The form of this affidavit shall be in the form adopted by this Board and set forth as Appendix C to these rules and regulations. The form of this affidavit may be modified by the Board from to time as deemed necessary by the Board; and
- (f) Certification(s) to establish proof of completion of the required continuing legal education or bail bond law courses.

ACTION UPON APPLICATIONS

5. The Bail Bond Administrator shall cause such investigation to be made as has been established by resolution of the Board or as is required by law.
6. The required criminal history background check may be conducted through the Department of Public Safety. The applicant is required to complete the form(s), pay the fee required by the Texas Department of Public Safety so that the background check will be conducted by such law enforcement entity, and authorize the Department of Public Safety to forward directly to the Bail Bond Board Administrator the result of the criminal background check.
7. Upon completion of such investigation the administrator shall furnish a complete copy of all reports together with a copy of the application to each member of the Board no less than three (3) days prior to the meeting at which the application is to be considered.
8. Any application shall be considered at the regular meeting or called meeting of the Board next scheduled thirty-one (31) days or more from the date of the submission of the Application (and twelve copies of the same) to the Bail Bond Administrator.
9. Each individual applicant shall be notified by the Bail Bond Administrator to appear in person before the Board on the date of his/her application is to be considered for questioning under oath as the Board or any of its members shall deem proper otherwise the application will not be considered.
10. Discussion of applicants and applications shall be in an open meeting.
11. The Board shall vote on each application separately.

12. In the event that any such application is in order except that a satisfactory criminal background check has not been received, such application may be approved by the Board by majority vote, subject to the receipt of a satisfactory criminal background check by the Cameron County Bail Bond Administrator. In such case, the applicant may not act as a bondsman unless and until the Cameron County Bail Bond Administrator certifies in writing that a satisfactory criminal background check has been received by the Texas Department of Public Safety, and the action taken by the Board approving such application pending such check has been posted by the County Clerk's Office on the bulletin board on the first floor of the Cameron County Administrative Building 964 E. Harrison, Brownsville, TX for ten (10) days, whichever is later.

LICENSE RENEWALS

13. Issued licenses shall expire 24 months after the date of issuance and may not be renewed unless an application for renewal is filed with the Board at least thirty-one (31) days before expiration.
14. Renewal applications will be received thirty-one (31) days prior to the expiration date of a license, accompanied by a non-refundable fee of five hundred dollars (\$500), and such applications shall have the same form and content as an application for an original license. If applicant's current license has not been suspended or revoked, if the renewal application complies with all requirements of the Act, and if the Board knows of no legal reason why the application should not be renewed, the license may then be renewed for a period of twenty-four months in like manner.
15. No licenses shall be granted or renewed if the applicant has unpaid final judgments (in Cameron County, Texas, any other county in Texas, or in any other state of the United States) unless the applicant has deposited with the court cash or a supersedeas bond in the amount of the final judgment pending (1) ruling on a timely filed motion for new trial; or (2) an appeal.

**REAL PROPERTY SECURITY, RETURN OF REAL PROPERTY
SECURITY**

16. Deeds of trust of property executed under Sec. 1704.155 of the Texas Occupations Code shall be recorded by the Treasurer, at the cost of the applicant, in the filing and recording office of the County Clerk.
17. Upon the demand of licensee who discontinues the posting of bail, either voluntarily or otherwise, and who qualifies under the Act for a return of his/her security, the Treasurer shall execute a release in proper form to be recorded.

LIMITATIONS ON POSTING OF BAIL

18. No person/attorney shall post bail bonds in Cameron County unless licensed by this Board and in good standing.
19. No corporate insurance surety shall post bail bonds in Cameron County unless the surety and its agent are licensed, in good standing and have a current, un-expired power of attorney on file with the County, except with the approval of the Board in accordance with these Rules and Act.

COMPLIANCE WITH RULES

20. As soon as practical after the approval of these Rules, The Bail Bond Administrator shall review all current licenses to see that each is in compliance with these Rules. Notice of any deficiency shall be given in writing to the licensed bondsman at its mailing address by certified mail. Such notice shall advise the licensed bondsman that he has thirty (30) days in which to bring his license into compliance with these rules.
21. Failure to bring his license into compliance within thirty (30) days shall result in the temporary suspension of the license pending compliance.

22. Such suspension shall be called to the attention of the Board at its next meeting. The Board may continue the suspension, reinstate the license, or give notice of a hearing on a revocation of such license. Such license may not be revoked unless the licensed bondsman has at least ten (10) days notice of said hearing by certified mail.
23. The Board shall maintain a current list of all licensed bondsmen containing the following information: (1) license number, (2) name of license bondsman, (3) mailing address of licensed bondsman, (4) street address of licensed bondsman, (5) all phone numbers per employee (6) assumed name, if any, (7) name and street and mailing address of all authorized agents and employee business address (8) whether licensed bondsman is individual, partnership or corporation.
24. Such list shall be public information and copies shall be disseminated to board members as soon as practical after any change on said list.

TAKING OF BAIL

25. All bonds shall be written upon the official bond forms promulgate by the Cameron County Bail Bond Board.
26. Persons posting bond under license issued pursuant to this Act shall legibly show the number of their license and the county of its issuance.
27. No person may act as a bondsman except:
 - (A) Persons licensed under this Act , and
 - (B) Persons licensed to practice law in this state who may execute bail bonds or act as surety for persons they represent in criminal cases provided that such attorney complies with the provisions below labeled ATTORNEY SURETY BONDS.

RECORD KEEPING/INSPECTION REQUIREMENTS

28. Each bail bond surety or an agent of a bail bond surety is required to comply with the records requirements prescribed herein.
29. Each bail bond surety or an agent of a bail bond surety shall maintain;
 - (A) a record of each bail bond executed by the licensed holder;
and
 - (B) a separate set of records for each county in which the license holder is licensed.
30. Additionally, each bail bond surety or an agent of a bail bond surety must maintain, for each bail bond executed, a duplicate copy of the receipt provided to the person whom the bail bond surety or an agent of a bail bond surety executes a bail bond, which must contain the following information:
 - (A) the docket number and style of the case, including the court in which the bond is executed;
 - (B) the name of the defendant released on bond;
 - (C) the amount of the bail set in the case;
 - (D) the amount and type of security held by the license holder;
and
 - (E) a statement of:
 - 1) whether the security held by the licensed holder is:
 - i. for the payment of a bond fee; or
 - ii. to assure the principal's appearance in court; and
 - 2) the conditions under which the security will be returned.
31. Each bail bond surety or an agent of a bail bond surety shall, before renewing a license, submit for inspection to the Board, or a person designated by the Board, the records required under this section. These records are limited to records for bonds which have been disposed of in the preceding four (4) years.
32. The records required under this section shall be made available for inspection upon reasonable notice of demand on a bail bond surety or an agent of a bail bond surety by the Board or an authorized representative of the Board, including the Bail Bond Administrator. Twenty-four (24) hours notice by fax, hand delivery, or telephone call to the licensed holder or his/her/its agent or employee is presumed reasonable.

ATTORNEY SURETY BONDS

33. Except as provided by these provisions, a person not licensed under this chapter may execute a bail bond or act as a surety for another person in any county in this state if the person:
- (A) is licensed to practice law in this state;
 - (B) at the time the bond is executed or the person acts as a surety, files a notice of appearance as counsel of record in the criminal case for which the bond was executed or surety provided or submits proof that the person has previously filed with the court in which the criminal case is pending the notice of appearance as counsel of record; and
 - (C) certifies by sworn statement:
 - 1) he or she has assets subject to execution for the amount of the bond; and
 - 2) the attorney-client relationship arose under conditions not in violation of the published rules and regulations of the State Bar of Texas.
34. A person executing a bail bond or acting as a surety under these provisions may not engage in conduct involved with that practice that would subject a bail bond surety to license suspension or revocation under Chapter 1704 of the Texas Occupations Code or under these Rules. If the Board determines that a person has violated this section, the Board may suspend or revoke, permanently or temporarily, the person's authorization to post a bond or act as a surety, in the same manner as bondsmen pursuant to these Rules.
35. An attorney surety bond will be reviewed by the Bail Bond Administrator for compliance. The administrator shall notify the Board immediately if the attorney surety entered a bond not in compliance with these Rules or the Act, or engaged in conduct that would subject a bail bond surety to license suspension or revocation.
36. A person executing a bail bond or acting as a surety under these provisions is not relieved of liability on the bond solely because the person is later replaced as attorney of record in the criminal case.

37. The Board shall investigate an action by an attorney surety if the Board receives a sworn complaint stating reasonable cause to believe that a violation of these Rules and Regulations, the Texas Occupations Code, the Texas Rules of Discipline governing attorneys, or a felony or crime involving moral turpitude.
38. The Board shall conduct a hearing with notice in compliance with Section 1704.254 of the Texas Occupations Code.
39. An attorney's permission to write an attorney surety bond may be temporarily or permanently suspended or revoked for violation of these Rules and Regulations, the Texas Occupations Code, the Texas Rules of Discipline governing attorneys, or a felony or crime involving moral turpitude.

APPROVAL OF BOND BY COUNTY OR MUNICIPALITY
REQUIRED

40. As to bail for prisoners in the Cameron County Jail or for persons who are to be
Delivered to the Sheriff of Cameron County, bail shall not be effective until approve by the Sheriff of Cameron County or one of his/her deputies.
41. As to bail for persons under process from Municipal Corporation lying wholly or partially in Cameron County, bail shall not be effective until approved by the official designated by such municipality.

EXEMPTIONS

42. Pre-trial release bonds, personal recognize (PR) bonds, and cash bonds, are deemed exempt from these Rules and Regulations.
43. Where any unlicensed person attempts to post bail under an exemption authorized by law, the Sheriff (or his deputy) or the municipality shall obtain written proof under oath of the exemption.
44. No person who receives compensation for posting bail may be exempt as a co-surety.

PROHIBITED CONDUCT

45. No licensee or attorney may engage in the conduct prohibited in the provisions of this section (PROHIBITED CONDUCT) or elsewhere in these Rules.

46. A licensee, agent of corporation, employee or agent of a bondsman, or other Person may not:
 - (A) have an office or conduct any bail bonding business in the same office space in which a licensed attorney conducts any part of his/her practice.

 - (B) have an office or conduct bail bond business from any building which has a common entrance or is adjoined to a building where persons in the custody of law enforcement officials are arraigned, processed, or detained.

 - (C) solicit bail bond business in a police station, jail, prison, Cameron County Courthouse, detention facility, or other place where persons in the custody of law enforcement officials are detained. The presence of a licensee, agent or a corporation, employee or agent of a bondsmen, or individual, or person at such location shall create a presumption of solicitation which must be rebutted by the licensee or company.

 - (D) solicit bail bond business in any manner while on the city, county, or state property where persons in the custody of law enforcement officials are detained. The presence of a licensee, agent of a corporation, employee or agent of a bondsman, or individual, or person at such location shall create a presumption of solicitation which must be rebutted by the licensee or company.

 - (E) place, or permit to be placed, any advertising at any place where prisoners are examined, processed, or confined. For purposes of this subsection, the dissemination of personal or professional cards shall be deemed advertising.

- (F) otherwise solicit bail bond business in violation of Section 1704.109 of the Texas Occupations Code.
- (G) write a bond for a defendant who has an immigration hold; unless the bondsman discloses the difference between a criminal bond and an immigration bond .
- (H) surrender a defendant except through strict compliance with Section 1704.207.
- (I) otherwise violate any provision of Chapter 1704 of the Texas Occupations Code.
- (J) write a bond while insolvent. Insolvency is defined as one having liabilities that exceed the value of ones assets, or having stopped paying one's debts in the ordinary course of business, or being unable to pay them as they fall due.
- (K) fail to fully complete in a legible manner a bail bond receipt or a collateral receipt.
- (L) fail to provide a fully legible copy of such bail bond receipt or collateral receipt to the defendant or the person paying for the bond at the time of payment or partial payment for the bond or the receipt of collateral
- (M) fail to maintain in the defendant's file a copy of the Bail Bond Premium Receipt(s), and if applicable, the Collateral Receipt(s). Forms of these receipts approved by the Board are attached hereto as *Exhibit 1*. and *Exhibit 2*, respectively. The use of these receipts is not required, but highly encouraged. The information contained in these receipts is not required, but highly encouraged. The information contained in these receipts (including the complaint notice found at the bottom of *Exhibit 1*) is required and required to be provided to the customer.
- (N) fail to return collateral as required by Section 1704.301 of the Texas Occupations Code.
- (O) fail to return within twenty-four (24) hours all fees paid by a customer if the bondsman or other person is unable to obtain the release of the defendant.

- (P) fail to display the *Complaint Notice* in office location where bail bonding business is conducted, attached to these Rules as *Exhibit 3*.
 - (Q) fail to comply with the recordkeeping/inspection requirements of these Rules or the Act.
47. The prohibitions against solicitation described above do not prohibit advertising. Advertising includes a bail bond licensee's display of advertising or licensee information on a vehicle in the parking lot of a municipal or county jail.
48. The failure to comply with the provisions of these Rules or Act shall create a presumption of unfairness and/or fraud against the licensee, agent of the corporation, employee or agent of a bondsman, or other person in the event of any complaint brought to the attention of the Board.
49. The Board shall investigate an action if the Board receives a sworn complaint stating reasonable cause to believe that a violation of these *Rules and Regulations* or the Texas Occupations Code has occurred. The Board shall conduct a hearing with notice in compliance with Section 1704.252 of the Texas Occupations Code.
50. The potential penalties for engaging in conduct prohibited by these Rules or the Act include, but are not limited to, one or more of the following:
- (A) A private or public reprimand.
 - (B) Probation under such terms and conditions as deemed appropriate by the Board.
 - (C) The immediate suspension of a license or the right to act as a surety if required by Section 1704.253 of the Texas Occupations Code.
 - (D) The suspension (for a term of days or months or indefinitely) or termination of a license or the right to act as a surety.
 - (E) The suspension until full compliance or full compliance by a date certain with a demand by the Board or Bail Bond Board Administrator.
 - (F) The required return of all or a portion of the fee charged.
 - (G) In the event that the Board finds the conduct prohibited by the Texas Occupations Code has occurred and that the same ways involve criminal activity, the Board or its authorized agent shall refer the same to the Cameron County District Attorney's Office.

EFFECT OF BOARD DENIAL OF NEW APPLICATION, RENEWAL APPLICATION, OR SUSPENSION OR REVOCATION OF LICENSE

51. A Board order denying an application for a license or renewal of a license, or suspending or revoking a license, becomes final on the 31st day after the date the applicant or license holder receives notice of the order unless the applicant or license holder files an appeal under Texas Occupations Code Section 1704.255.
52. A Board order appealed under Texas Occupations Code Section 1704.255 has full force and effect pending determination of the appeal.

MISCELLANEOUS PROVISIONS

53. The Board shall publish a list of licensees monthly arranged alphabetically on a rotating basis by proper name and showing the telephone number of each licensee.
54. No additional listing shall be permitted to any licensee means at or near any place where prisoners are examined, processed, or confined.
55. No sheriff, peace officer, or his deputy or employee, or clerk or deputy clerk of any court will permit any identifying or emphasizing mark to be made on such published list. If the published list were so marked it shall be the responsibility of said peace officer or clerk to obtain a new unmarked list for display.
56. No person without a license granted by the Board may be placed on the list or allow him or her name, address, or telephone number to be displayed or provided in any place in which detainees are examined, processed, or confined.

57. Each Bondsman and company must provide the Bail Bond Administrator with a current street address, mailing address, telephone number, fax number, and email address. There is a presumption of delivery of any correspondence from the Bail Bond Administrator to a bondsman or bail bond company of any document sent by the Bail Bond Administrator to the last known mailing address, fax number, or email address. Changes to any of the information must be provided to the Bail Bond Board Administrator within forty-eight (48) hours of any such change. However, this portion does not modify any Act requirements regarding notice by certified mail.
58. The following documents are attached to these Rules:
- (A) Bail Bond Premium Receipt (Exhibit 1);
 - (B) Collateral Receipt (Exhibit 2); and
 - (C) Complaint Notice (Exhibit 3)
 - (D) Complaint Form (Exhibit 4).

ACKNOWLEDGMENT FORM

Applicant has read and fully understands the Cameron County Bail Bond Board Rules and Regulations.

Applicant understands that each such rule and regulation is a condition to applicant, licensee, agent for a corporation, or employee agent of a bondsman being allowed to engage in the bail bond business in Cameron County, Texas.

Further, applicant does hereby agree and acknowledges that a violation of any of these rules and regulations will allow the Cameron County Bail Bond Board on its own motion, and shall on receipt of a sworn complaint providing reasonable cause to believe that a violation of Chapter 1704 of the Texas Occupations Code (Regulation of Bail Bond Sureties) or these local rules and regulations has occurred or on the request of a court, investigate the actions and records relating to such complaint against any licensee, agent of a corporation or employee of a bondsman. The Board may, after notice and hearing, suspend or revoke a license for violation of a provision of Chapter 1704 of the Texas Occupations Code (Regulation of Bail Bond Sureties) or a rule or regulation prescribed by the Cameron County Bail Bond Board during the term of the license sought to be suspended or revoked or during any prior licensing period.

Applicant understands that applicant, if licensed, is bound by Cameron County Bail Bond Board Rules and Regulations, any changes thereto, and Chapter 1704 of the Texas Occupations Code (Regulation of Bail Bond Sureties).

Applicant understands that applicant is responsible for knowing the information contained in all Cameron County Bail Bond Board notices posted on the bulletin board on the second floor of the Cameron County Administrative Building, 964 E. Harrison, Brownsville, Texas. Applicant understands that these notices include, but are not limited to; notices of any meetings or special meetings of the Cameron County Bail Bond Board and any actions taken by it that affect or may affect applicant's obligations if licensed

APPLICANT HAS READ AND FULLY UNDERSTANDS ALL OF THE ABOVE AND HAS READ AND FULLY UNDERSTANDS ALL OF THE CAMERON COUNTY BAIL BOND BOARD RULES AND REGULATIONS. APPLICANT ATTESTS COMPLIANCE AND PROMISES CONTINUED COMPLIANCE WITH ALL OF THE ABOVE.

Signature of Owner/Agent _____
Print Name/Title _____
Bonding Company _____
License Number _____

SUBSCRIBED AND SWORN TO before me the undersigned authority on this the _____ day of _____, _____.

Notary Public, in and for the