

GUARDIAN AND PERSONAL REPRESENTATIVE GENERAL INFORMATION

(Please print all information)

Cause No.: _____ *Decendant/Ward's Name* _____

Your full name: _____

Your address: _____

City: _____ *State:* _____ *Zip Code:* _____

Place of Employment: _____ *Business Address:* _____

Date of Birth _____ *Place of Birth:* _____

Social Security No. (last four digits only): _____ *Home Phone:* _____

Work Phone: _____ *Mobile Phone:* _____

Personal Email: _____ *Personal Fax:* _____

Work Fax (optional): _____ *Work Email(optional):* _____

Driver's License No.: _____ *State:* _____

Name of Spouse: _____ *Date of Birth:* _____

Business Address: _____ *Phone:* _____

Occupation: _____ *Spouse Mobile Phone:* _____

TWO (2) PERONS WHO WILL ALWAYS KNOW HOW TO CONTACT YOU:

Name: _____ *Home Phone:* _____

Address: _____ *Home Phone:* _____

Name: _____ *Home Phone:* _____

Address: _____ *Home Phone:* _____

YOU MUST NOTIFY THE COURT IN WRITING OF ANY CHANGES IN YOUR ADDRESS

(Please complete today and return to Court immediately)

It is the policy of this Court (I) to collect these data upon the appointment of a guardian or personal representative; (II) to use these data solely to contact or find the guardian or personal representative for purposes relating to the cause number listed above; (III) to maintain these data in a locked cabinet in court chambers accessible to court staff and (IV) to destroy these forms by shredding upon approving an inventory, appraisal, and list of claims (for independent executors and administrators of decedents' estates) or upon discharge (for guardians and dependent administrators). Collection of this information is authorized by Texas Estates Code §351.355(a)(b) & 1201.004 (a)(b).