



# Cameron County Commissioners' Court Agenda Request Form

No. \_\_\_\_\_

Date: 7/8/10 Meeting Date Request: 7/22/10

Deadline for Action: \_\_\_\_\_ Contact Person: Michael Forbes

Department: Purchasing Phone: 544-0871 Fax: 550-7219

Dept. Head / Official Signature: *[Signature]*

**Caption:**

Consideration and authorization to continue participation in the Tarrant County Cooperative Purchasing Program Agreement.

*Approved by Comm. Ct 7/22/10*

**Background:** *(Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation).*

Please initial or place a check mark:

Review or approved by: County Judge \_\_\_\_\_ Auditor \_\_\_\_\_ Budget \_\_\_\_\_ Legal \_\_\_\_\_ Personnel \_\_\_\_\_

**Fiscal Data:**

Dept./Fund No: \_\_\_\_\_ Amt. Expended: \$ \_\_\_\_\_ Funds/Staffing Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_

Account Code: \_\_\_\_\_ Impact on future budget: Yes \_\_\_\_\_ No \_\_\_\_\_

**Comments:**

Action taken by Commissioners' Court:

Approved \_\_\_\_\_ Tabled \_\_\_\_\_ Denied \_\_\_\_\_ Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

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DATE: 10/26/2010

SUBJECT: **RFP NO. 2010-111 - PRISONER EXTRADITION SERVICES - SHERIFF'S DEPARTMENT - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award RFP No. 2010-111, Prisoner Extradition Services, for Sheriff's Department to the following vendors at the per unit price, and approve contract:

Primary	PTS of America, LLC
Secondary	Strike Force of N. J. Special Ops

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the American Indian Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Twenty (20) vendors were contacted and requested to participate in this proposal process including four (4) HUB vendors. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. Three (3) proposals were received.

Proposals were evaluated by the Sheriff's Department and Purchasing representatives. Evaluation was based upon the criteria and processes set forth in the RFP. The proposal received from PTS of America, LLC meets all specifications and is acceptable to the Sheriff's Department. The proposal received from North Atlantic Extradition was deemed non-responsive because the vendor did not sign the proposal as required.

The term of the contract is twelve (12) months with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Sheriff's Department and Purchasing that RFP No. 2010-111, Prisoner Extradition Services, be awarded to the above listed vendors at the per unit price.

The contract is attached for approval and signature. The District Attorney's Office reviewed this contract as to form.

**FISCAL IMPACT:**

The costs associated with this action are unknown at this time. This action simply sets the price. Expenses for last year were approximately \$185,000. Services are used on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Debra Feaster <i>DF</i> <i>AM</i>
		APPROVED BY:	

RFP 2010-111  
 PRISONER EXTRADITION SERVICES  
 OPEN SEPTEMBER 27, 2010

<b>VENDOR</b>	<b>PTS of America Nashville, TN</b>	<b>Strike Force of N. J. Special Ops. Springfield, NJ</b>
	HUB / no	HUB / no
<b>ITEM DESCRIPTION</b>		
<b>Transport Male from:</b>		
San Francisco, CA	\$1,517.25	\$1,015.65
Corpus Christi, TX	\$345.10	\$325.00
Jackson, MS	\$372.30	\$325.00
<b>Transport Female from:</b>		
Los Angeles, CA	\$1,194.25	\$838.30
Houston, TX	\$250.00	\$325.00
Farmington, NM	\$679.15	\$477.19
cost per mile MALE	\$ 0.85	0.595
cost per mile FEMALE	\$ 0.85	0.595
Minimum Trip Fee	\$250.00	\$325.00
Discount for more than 1/per	50%	25%
Penalty for canceled trip	0	35% if dispatched on route
Addendum #1 signed	YES	YES
References	YES	YES
Signed Proposal	YES	YES
Attachment A	YES	YES

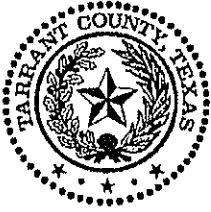
**Award Recommendation:**

Primary: PTS of America

Secondary: Strike Force of N.J. Special Ops

Non-Responsive: North Atlantic Extradition (Proposal was not signed)





## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution or order.

Project/Regulation Name: RFP No. 2010-111, Prisoner Extradition Services

County Department: PURCHASING

Contact Person: Jack Beacham, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-1133

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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**TARRANT COUNTY**  
**PURCHASING DEPARTMENT**

JACK BEACHAM, C.P.M.  
PURCHASING AGENT

ROB COX, C.P.M.  
ASSISTANT PURCHASING AGENT

October 11, 2011

PTS of America, LLC  
Kent Wood  
P.O. Box 121591  
Nashville, TN. 37212  
Fax No. (615) 352-9737

Re: RFP No.2010-111, Annual Contract for Prisoner Extradition Services, Sheriff's Department  
Court Order # 108058,0109338, 111131  
Primary Vendor

The proposal referenced above was awarded for one (1) year with two (2) options to renew for an additional one (1) year period. The original contract is in effect from November 23, 2010 through November 23, 2011.

The first renewal would take effect from November 23, 2011 through November 23, 2012.

Tarrant County hereby extends an invitation to PTS of America, LLC to approve option one (1) for the first twelve (12) month period. Please mark the appropriate response below and provide your signature above your printed name.

All prices must remain firm for the renewal period through November 23, 2012.

Yes (x), the above annual contract will continue for 1 year at the same price(s).

No (x), the above annual contract will not continue for 1 year at the same price(s).

Please fax your signed response to (817) 884-2629 no later than 5:00 P. M. October 19, 2011.

Debra Feaster  
Buyer  
817-884-1144

Michelle Perkins 10-19-11  
Signature Date  
Michelle Perkins, Marketing Coord.  
Printed Name and Title

Are any other governmental entities currently utilizing this bid?  Yes  No  
If yes, please fax a listing of the participating entities including dollar amount with this letter.

TARRANT COUNTY ADMINISTRATION BUILDING, ROOM 303  
100 E. WEATHERFORD, FORT WORTH, TEXAS 76196  
817 884-1414, 817 884-2629 (Fax)



**TARRANT COUNTY  
PURCHASING DEPARTMENT**

JACK BRATHAM, C.P.M.  
PURCHASING AGENT

ROB COX, C.P.M.  
ASSISTANT PURCHASING AGENT

**INTER OFFICE Memorandum**  
**Phone: (817) 884-1144**  
**Fax: (817) 212-3050**

**DATE:** OCTOBER 5, 2011  
**TO:** MIKE SIMMONS  
**DEPT:** SHERIFF'S DEPARTMENT  
**FROM:** DEBRA FEASTER  
**RE:** RENEWAL OF RFP 2010-111: FOR PRISONER EXTRADITION SERVICES  
COURT ORDER # 108058, 109338, 111181

~~THE ABOVE REFERENCED BID WAS AWARDED FOR TWELVE (12) MONTHS WITH TWO (2) OPTIONS TO RENEW FOR AN ADDITIONAL TWELVE (12) MONTH PERIOD. THE ORIGINAL CONTRACT IS IN EFFECT FROM NOVEMBER 23, 2010 THROUGH NOVEMBER 23, 2011. THE FIRST RENEWAL WILL BE IN EFFECT FROM NOVEMBER 23, 2011 THROUGH NOVEMBER 23, 2012.~~

IF YOU WISH TO CONTINUE THE SERVICES WITH PTS OF AMERICA, LLC AS PRIMARY VENDOR AND STRIKE FORCE OF N.J. SPECIAL OPS AS SECONDARY VENDOR PLEASE CHECK THE APPROPRIATE BOX BELOW. I WOULD APPRECIATE YOUR RESPONSE NO LATER THAN OCTOBER 10, 2011.

YES, I WISH TO CONTINUE THE CURRENT CONTRACT FOR RFP 2010-111 FOR PRISONER EXTRADITION SERVICES AS LISTED ABOVE FOR ONE (1) YEAR.

NO, I DO NOT WISH TO CONTINUE THE CURRENT CONTRACT FOR RFP 2010-111 FOR PRISONER EXTRADITION SERVICES AS LISTED ABOVE FOR ONE (1) YEAR.

SIGNATURE/DATE

*Mike Simmons*

*10-5-2011*

DEPARTMENT/TITLE

*Chief Deputy, Tarrant County Sheriff's Office*



## Fees and Compensation

Prices for ground transportation services provided by PTS are based on the direct mileage between pick-up and drop-off points. Mileage for moves within the nationwide network is determined by the computer program PC\*MILER/STREETS.

### Ground Transportation:

Rate for an adult male prisoner will be eighty five cents (**\$0.85**) per mile.

Rate for an adult female prisoner will be eighty five cents (**\$0.85**) per mile.

Minimum trip fee is two hundred fifty dollars (**\$250.00**).

Discount, if more than one prisoner per pick-up/drop-off location at the same time.  
Fifty percent (**50%**).

### Surcharges:

**In-State Bench Warrant** A two hundred dollar (**\$200.00**) surcharge will be added to transports when a prisoner has to be returned to court with less than five (5) days receipt of notice to perform.

**Medical / Special Needs** PTS provides safe and effective methods of travel for inmates with special needs/ medical conditions and communicable diseases. Certain diseases will not allow the inmate to be transported with other inmates and can also pose a problem in housing that inmate throughout their transport. In the event this occurs, the inmate may be transported via commercial air or transported alone in a special needs vehicle. If this is needed, the various options and costs associated with the special move will be discussed with the Tarrant County first. These transports will be quoted on a case by case basis.