



Cameron County Commissioners' Court Agenda Request Form

C - II

No. _____

Date: 12/1/11 Meeting Date Request: 12/8/11

Deadline for Action: _____ Contact Person: Michael Forbes

Department: Purchasing Phone: 544-0871 Fax: 550-7219

Dept. Head / Official Signature:

Caption:

Consideration and authorization to utilize National Joint Powers Alliance (NJPA) Purchasing Agreement for the following : Office & Toner Supplies (Staples)

approved. Commt 12/8/11

Background: (Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation).

Please initial or place a check mark:

Review or approved by: County Judge _____ Auditor _____ Budget _____ Legal _____ Personnel _____

Fiscal Data:

Dept./Fund No: _____ Amt. Expended : \$ _____ Funds/Staffing Budgeted: Yes _____ No _____
Account Code: _____ Impact on future budget: Yes _____ No _____

Comments:

Action taken by Commissioners' Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____