



CAMERON COUNTY PURCHASING
1100 E. MONROE STREET
BROWNSVILLE, TX 78520
956 544-0871

Michael Forbes, CPM
Purchasing Agent

Car Rental Instructions

Please view updated information from the TCPA website by clicking on the backup to the bid tabulation.

Avis – reservations can be made by logging in to avis.com or by calling 800-331-1084

- This company has cards that can be picked up at the Purchasing Department prior to reserving.
- A Purchase Order Number will be required for budgetary purposes.
- Immediately following the trip the card must be returned to our department.
(An internal receipt will be issued by our department to show proof of return)
- All invoices must be turned in to the Purchasing Department at the time the card is being returned. *(Please make sure the receipt is signed by an authorized employee from your department)*

Enterprise – reservations can be made by logging in to enterprise.com or by calling 800-Rent-A-Car (7368-2227)

- This company requires a pin code when making the reservation.
(Code can be obtained from the Purchasing Dept)
- A Purchase Order Number will be required for budgetary purposes.
- Immediately following the trip the card must be returned to our department.
(An internal receipt will be issued by our department to show proof of return.)
- All invoices must be turned in to the Purchasing Department at the time the card is being returned. *(Please make sure the receipt is signed by an authorized employee from your department)*

Note: When making your reservations please inquire as to allowable number of miles and the coverage of mileage charges.

For additional information or concerns please contact Noemi Garcia at 956 544-0871 or by email at ngarcia@co.cameron.tx.us.

