CAMERON COUNTY PURCHASING
1100 E. Monroe Street
Brownsville, Texas 78520
956 544-0871

Michael Forbes, CPM
Purchasing Agent

DISCRETIONARY EXEMPTION PURCHASE

(County Procurement Policy)

Purchases from $500 - $14,999 only

Date: _____

Department Requesting: _____

Vendor's Name: _____

Employee's Name (when applicable): _____

Applied Exemption:

- ☐ Component
- ☐ Emergency
- ☐ ***Sole Source **(see provision listed below)****
- ☐ Professional Service
- ☐ Vehicle/Equipt. Repairs

$ _____

Dollar Amount Requisition #

Brief Descriptive Reason: _____

_____

_____

_____

_____

_____

Department Head's Signature _____

Purchasing Department Approval: _____

***Must provide acknowledgement letter from the department and vendor**

(web inquiries must show names of website of the company)