

CAMERON COUNTY



EMPLOYMENT OPPORTUNITY PLEASE POST CIVIL SERVICE

DATE: January 18, 2012

DEADLINE: Until filled

- POSITION:** WIC CERTIFICATION SPECIALIST (WCS)
- JOB LOCATION:** Cameron County Department of Health & Human Services
(Rio Hondo WIC Clinic)
- SALARY:** \$16,900.00 per year
- QUALIFICATIONS:** Graduation from high school or the equivalent. One or more years of WIC experience preferred. Basic knowledge of medical terminology for maternal and pediatric health preferred. Must be able to communicate well verbally and in writing, English and Spanish. Employees of Cameron County may be required to work during any natural disaster or emergency. Must have a valid Texas Driver's License and maintain an acceptable driving record.
- DESCRIPTION OF DUTIES:** Under the supervision of Clinic Supervisor or designee, and/or the Nutrition Education Coordinator overseeing the WCS Program. Conducts certification of WIC applicants for program eligibility based on income screening, nutrition screening and nutrition assessment. Income screening responsibilities include performing income assessment, verifying proof of residency, and referring clients to other human resources. Performs other duties as assigned. This position is subject to a six months probation period prior to Civil Service eligibility. Must submit to a Civil Service clerical exam.
- BENEFITS:** Cameron County offers excellent fringe benefits, including: health and life insurance protection, sick and annual leave, retirement system and paid holidays.
- HOW TO APPLY:** Cameron County
Human Resources/ Civil Service/Safety Risk Dept.
1100 East Monroe Street Suite 118 1st Floor
Brownsville, TX 78520

AA/EEO/MFD EMPLOYER